

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
February 1, 2020**

Available Cash on Hand		
January 1, 2020	\$	981,019.09
January Receipts	\$	<u>16,050,352.89</u>
 Total Cash	 \$	 17,031,371.98
Disbursements		
General - January 2020	\$	14,136,067.76
Payroll - January 2020	\$	<u>2,266,443.96</u>
 Total Disbursements	 \$	 <u>16,402,511.72</u>
 Total Available Cash	 \$	 628,860.26
 Cash on Hand (in bank) Feb.1, 2020	 \$	 1,375,926.49
Less Outstanding Checks	\$	<u>747,066.23</u>
 Total Available Cash	 \$	 628,860.26
 Local Government Investment Pool - General	 \$	 14,545,818.60
Dana Investments	\$	29,853,104.29
Local Government Investment Pool -Clerk of Courts	\$	27,468.26
Local Government Investment Pool -Farmland Preservation	\$	179,398.81
Local Government Investment Pool -Parks/Liddle	\$	86,245.58
Local Government Investment Pool -Highway Bond	\$	<u>16,714.15</u>
	\$	44,708,749.69
 2020 Interest - Super N.O.W. Account	 \$	 162.34
2020 Interest - L.G.I.P. - General Funds	\$	12,237.29
2020 Interest - DANA Investments	\$	74,140.85
2020 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	117.65
2020 Interest - L.G.I.P. - Farmland Preservation	\$	244.73
2020 Interest - L.G.I.P. - Clerk of Courts	\$	37.47
2020 Interest - L.G.I.P. - Highway Bond	\$	<u>22.80</u>
Total 2020 Interest	\$	86,963.13

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Proposed County Board Rules

Proposed Language

(d) FINANCE/HUMAN RESOURCES COMMITTEE - Seven members appointed by the County Board Chair consisting of seven County Board Supervisors. This Committee shall receive the proposed County budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The Committee shall make necessary permitted transfers as authorized by the provisions of §. 65.90(5)(b), Wisconsin Statutes. The Committee shall propose utilization of contingency budget and necessary budget transfers and amendments requiring County Board action. [Am. 03/14/06, Ord. 2005-48d; Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24; Ord. No. 2014-11, 07/08/2014; Ord. No. 2018-01, 04/17/2018].

The Committee shall recommend to the Board the auditors to be employed, and shall report to the Board the results of such audits. This Committee shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department and Veterans Service Commission. [Ord. No. 2018-01, 04/17/2018]

The Committee shall review insurance to be carried and also the insurance carrier to which such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County, select investment advisors/brokers, select vendors for professional services related to financial matters if required by the Jefferson County Purchasing Policy and select P-Card vendors. [Ord. No. 2018-01, 04/17/2018].

The Committee shall have the authority to resolve claims against the County in amounts over \$25,000 up to the County's self-insured retention (SIR) amount after consulting with the County's insurance carrier, the County Administrator and Corporation Counsel. [Cr. 04/16/02, Ord. 2002-04; Ord. No. 2018-01, 04/17/2018].

The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. [Am. 08/13/02, Ord. 2002-16; 03/14/06, Ord. 2005-48d, effective 04/18/06; 03/13/12, Ord. 2011-24].

The Committee, on a case by case basis, shall recommend to the Board of Supervisors the allocation of the proceeds from the sale of county-owned farmland to possibly increase the acreage of farmland permanently protected from development, and to leverage state and federal funds for the acquisition of conservation easements to protect farmland (Resolution No. 2008-15). [Ord. 2016-01, 04/19/2016].

Unless otherwise provided by statute or ordinance, the Committee shall oversee the sale of county-owned land in addition to land obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Ord. No. 2007-39, 03/11/2008; Ord. No. 2018-01, 04/17/2018].

The Committee provides policy oversight of the County Treasurer, Finance Department and Child Support Office in handling policy matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 3/13/12, Ord. 2011-24; Ord. 2016-01, 04/19/2016, Ord. No. 2018-01, 04/17/2018].

[Ord. No. 2002-05, 04/15/2002; Ord. No. 2002-16, 08/13/2002; Ord. No. 2004-04, 05/11/2004; Ord. No. 2005-48d, 03/14/2006; Ord. No. 2009-24, 03/09/2010; Ord. No. 2011-24, 03/13/2012; Ord. No. 2014-11, 07/08/2014; Ord. No. 2016-01, 04/19/2016]. The structure and function of this Committee shall be reviewed annually by the County Board.

The Committee shall provide policy guidance in the administration of the Safety Program and Personnel Ordinance. The Committee shall hear grievances in accordance with provisions of union contracts, the Jefferson County Civil Service Ordinance pursuant to § 59.26(8)(b), Wisconsin Statutes., as the Grievance Committee or the Personnel Ordinance. The Committee shall recommend to the County Board the creation or removal of positions of the various departments. The Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. The Committee shall also have the powers and duties set forth in the Jefferson County Personnel Policy [Am. 03/12/02, Ord. 2001-34; 05/14/02, Ord. 2002-07; 03/14/06, Ord. 2005-48e; 03/11/08, Ord. 2007-40; 3/13/12, Ord. 2011-29; Ord. 2016-01, 04/19/2016; Ord. No. 2018-01, 04/17/2018].

Current Language

(d) FINANCE COMMITTEE - Five members appointed by the County Board Chair consisting of County Board Supervisors. This Committee shall receive the proposed County budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The Committee shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Wisconsin Statutes. The Committee shall propose utilization of contingency budget and necessary budget transfers and amendments requiring County Board action. [Am. 03/14/06, Ord. 2005-48d; Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24; Ord. No. 2014-11, 07/08/2014; Ord. No. 2018-01, 04/17/2018]

The Committee shall recommend to the Board the auditors to be employed, and shall report to the Board the results of such audits. The Finance Committee shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department and Veterans Service Commission. [Ord. No. 2018-01, 04/17/2018]

The Committee shall review insurance to be carried and also the insurance carrier to which such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County, select investment advisors/brokers, select vendors for professional services related to financial matters if required by the Jefferson County Purchasing Policy and select P-Card vendors. [Ord. No. 2018-01, 04/17/2018]

The Committee shall have the authority to resolve claims against the County in amounts over \$25,000 up to the County's self-insured retention (SIR) amount after consulting with the County's insurance carrier, the County Administrator and Corporation Counsel. [Cr. 04/16/02, Ord. 2002-04; Ord. No. 2018-01, 04/17/2018]

The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. [Am. 08/13/02, Ord. 2002-16; 03/14/06, Ord. 2005-48d, effective 04/18/06; 03/13/12, Ord. 2011-24]

The Committee, on a case by case basis, shall recommend to the Board of Supervisors the allocation of the proceeds from the sale of county-owned farmland to possibly increase the acreage of farmland permanently protected from development, and to leverage state and federal funds for the acquisition of conservation easements to protect farmland (Resolution No. 2008-15). [Ord. 2016-01, 04/19/2016]

Unless otherwise provided by statute or ordinance, the Finance Committee shall oversee the sale of county-owned land in addition to land obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Ord. No. 2007-39, 03/11/2008; Ord. No. 2018-01, 04/17/2018]

The Committee provides policy oversight of the County Treasurer, Finance Department and Child Support Office in handling policy matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 3/13/12, Ord. 2011-24; Ord. 2016-01, 04/19/2016, Ord. No. 2018-01, 04/17/2018] [Ord. No. 2002-05, 04/15/2002; Ord. No. 2002-16, 08/13/2002; Ord. No. 2004-04, 05/11/2004; Ord. No. 2005-48d, 03/14/2006; Ord. No. 2009-24, 03/09/2010; Ord. No. 2011-24, 03/13/2012; Ord. No. 2014-11, 07/08/2014; Ord. No. 2016-01, 04/19/2016]

(f) HUMAN RESOURCES COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. The Human Resources Committee shall provide policy guidance in the administration of the Safety Program and Personnel Ordinance. The Committee shall hear grievances in accordance with provisions of union contracts, the Jefferson County Civil Service Ordinance pursuant to s. 59.26(8)(b), Wisconsin Statutes., as the Grievance Committee, or the Personnel Ordinance. The Committee shall recommend to the County Board the creation or removal of positions of the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. The Human Resources Committee shall also have the powers and duties set forth in the Jefferson County Personnel Policy [Am. 03/12/02, Ord. 2001-34; 05/14/02, Ord. 2002-07; 03/14/06, Ord. 2005-48e; 03/11/08, Ord. 2007-40; 3/13/12, Ord. 2011-29; Ord. 2016-01, 04/19/2016; Ord. No. 2018-01, 04/17/2018]

Proposed Language

(g) LAND AND WATER CONSERVATION/ UNIVERSITY EXTENSION EDUCATION COMMITTEE - Seven members appointed by the County Board Chair consisting of not less than five County Board Supervisors. The Chair of the FSA (Farm Service Agency or his/her designee) shall serve on this Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. This Committee shall serve as the designated land conservation committee as required in Wisconsin Statutes 92.06(1)(a) and as the Committee on agriculture and extension education as outline in Wisconsin Statutes 59.56 (b).

This Committee shall also be responsible for acquiring conservation easements, reviewing applications to grant such easements and recommending action thereon to the County Board when appropriate. [Am. 03/12/02, Ord. 2001-33; 09/08/08, Ord. 2008-19; Ord. 2016-01, 04/19/2016; Ord. No. 2018-01, 04/17/2018]

This Committee shall also manage, supervise and be responsible for County farmland not held for future parks development. Leases of farmland shall be approved by the County Board. [Am. 03/14/06, Ord. 2005-53; 03/11/08, Ord. 2007-41; Ord. 2016-01, 04/19/2016].

This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; re-lettered 07/10/07, Ord. No. 2007-11; Ord. No. 2018-01, 04/17/2018].

Current Language

(g) LAND AND WATER CONSERVATION COMMITTEE - Seven members appointed by the County Board Chair consisting of not less than three County Board Supervisors, including at least two members of the University Extension Education Committee. The Chair of the FSA (Farm Service Agency) (or his/her designee) shall serve on the Land and Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. This Committee shall also be responsible for acquiring conservation easements, reviewing applications to grant such easements and recommending action thereon to the County Board when appropriate. [Am. 03/12/02, Ord. 2001-33; 09/08/08, Ord. 2008-19; Ord. 2016-01, 04/19/2016; Ord. No. 2018-01, 04/17/2018]

This Committee shall also manage, supervise and be responsible for County farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Am. 03/14/06, Ord. 2005-53; 03/11/08, Ord. 2007-41; Ord. 2016-01, 04/19/2016]

(I) UNIVERSITY EXTENSION EDUCATION COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; re-lettered 07/10/07, Ord. No. 2007-11; Ord. No. 2018-01, 04/17/2018]

Note: There are multiple references to the Land and Water Conservation Committee throughout the County Board Rules that will need to be changed to Land and Water Conservation/University Extension Education Committee.

Broadband Working Group.

() Broadband Working Group – Five to Seven County Board members appointed by the County Board Chair, consisting of at least one member of the Finance Committee, one member from the Jefferson County Economic Development Consortium, one member from Planning and Zoning Committee; and one member from the Executive Committee with the remaining members selected by the County Board Chair. Working group will be responsible for policy oversight of the expansion and improvement of Broad Band within Jefferson County. Members will be paid a per diem and mileage for meeting attendance in accordance with County Policy. The Working Group will dissolve at the end of the 2020-2022 County Board term.

Remote Attendance

- a. The County hereby adopts the following rules for electronic attendance of Standing Committees as defined in the County Board Rules under section 3.05 and for certain Boards, Commissions, Committees and other Bodies as defined in 3.06 as follows: (c) Board of Health, (d) Community Justice Collaborating Council, (f) Historic Preservation Council, (h) Human Services Board and (q) Veterans Service Commission.
- b. Remote attendance for County Board meetings is strictly prohibited.

Section 1. Rules statement. It is the decision of the Jefferson County Board that any Member appointed to a Committee or Sub-Board may attend any open meeting via electronic means, such as by telephone, video or internet connection; provided that such attendance is in compliance with these rules and any applicable laws.

- a. Attendance for closed session items is prohibited.
- b. Final Action/Quasi-Judicial - If a Standing Committee, as defined in 3.05 or Board as defined in 3.06 has been delegated final action authorization by the County Board or through statutory requirement, that member of said Committee or Board must abstained from said vote on said action item. A final action/Quasi-Judicial item is defined to be an agenda item that does not need to move forward to the County Board for final approval or authorization.
- c. A Member is defined to be an appointee (County Board Supervisor or member of the public) to said Standing Committee under 3.05 of the County Board Rules by the County Board Chair and an appointee (County Board Supervisor or member of the public) to said Board under 3.06 appointed as determined by County Board Rules and/or State Law.

Section 2. Prerequisites. A Member may attend a meeting electronically if the member meets the following conditions:

- a. The Member should notify the County Clerk, Committee/Board Chair and County Administration at least twenty-four hours before the meeting, unless impractical, so that necessary communications equipment can be arranged. Inability to make the necessary technical arrangements will result in denial of a request for remote attendance.
- b. The member must assert one of the following five reasons why they are unable to physically attend the meeting:
 1. The member cannot attend because of personal illness or disability
 2. The member cannot attend because of personal employment purposes
 3. The member cannot attend due to business of the County
 4. The member cannot attend because of a family or other emergency.
 5. Preplanned absence.

Section 3. Authorization to participate.

After establishing that there is a quorum physically present at a meeting where a Member desires to attend electronically, the Committee/Board Chair shall state that:

- a. A notice was received by a member in accordance with these rules.
- b. The member will be deemed authorized to attend the meeting electronically unless a motion objecting to the member's electronic attendance is made, seconded, and approved by two-thirds of the members physically present at the meeting. If no such motion is made and seconded or if any such motion fails to achieve the required vote by the members physically present at the meeting, then the request by the member to attend the meeting electronically shall be deemed approved by the Committee/Board and the Committee Chair/Board shall declare the requesting member present.
- c. After such declaration by the Chair, the question of a member's electronic attendance may not be reconsidered.
- d. The Chair of a Committee/Board may remotely participate as authorized by this rule; however, they will not be authorized to Chair the meeting during their time of remote attendance.

Section 4. Adequate equipment required. The member participating electronically and other members of the Committee/Board must be able to communicate effectively, and members of the audience must be able to hear all communications at the meeting site. Before allowing electronic attendance at any meeting, the County will provide equipment adequate to accomplish this objective at the meeting site where practicable. If unable to do so, the request will not be allowed. The member requesting remote attendance is responsible for appropriate equipment for their attendance from their location.

Section 5. Minutes. Any Member attending electronically shall be considered an off-site attendee and counted as present electronically for that meeting if the Member is allowed to attend. The meeting minutes shall also reflect and state specifically whether each member is physically present or present by electronic means.

Section 6. Rights of remote member. A Member permitted to attend electronically will be able to express their comments during the meeting and participate in the same capacity as those Members physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The Member attending electronically shall be heard, considered, and counted as to any vote taken with the exception of Closed Session items and those votes where the Committee/Board is the final action.

Accordingly, the name of any Member attending electronically shall be called during any vote taken, and their vote counted and recorded by the Committee Secretary and placed in the minutes for the corresponding meeting. A Member attending electronically may leave a meeting and return as in the case of any Member, provided the Member attending electronically shall announce their leaving and returning.

Section 7. Compensation. A member will be paid per diem for attendance at the meeting but will not be paid mileage.

Section 8 Report. County Administration will provide a report of Members utilizing remote attendance to the full County Board annually before May 1st, starting May 1, 2021.

RESOLUTION NO. _____

RESOLUTION AWARDING THE SALE OF
\$7,600,000 GENERAL OBLIGATION CAPITAL PROJECT BONDS, SERIES 2020A

WHEREAS, on January 14, 2020, the County Board of Supervisors of Jefferson County, Wisconsin (the "County") adopted an initial resolution authorizing general obligation bonds in an amount not to exceed \$7,600,000 for the public purpose of paying the cost of capital projects, consisting of communications projects and County building projects (the "Project") (the above-referenced initial resolution is referred to herein as the "Initial Resolution");

WHEREAS, on January 14, 2020, the County Board of Supervisors of the County also adopted a resolution (the "Set Sale Resolution"), providing that the general obligation bond issue authorized by the Initial Resolution be issued and sold as an issue of bonds designated as "General Obligation Capital Project Bonds, Series 2020A" (the "Bonds") for the purpose of paying the cost of the Project;

WHEREAS, the County is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation bonds for such public purposes;

WHEREAS, none of the proceeds of the Bonds shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

WHEREAS, pursuant to the Set Sale Resolution, the County has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the County, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on February 11, 2020;

WHEREAS, the County Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale;

WHEREAS, the County has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation");

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the County. Ehlers has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference; and

WHEREAS, the County Board of Supervisors now deems it necessary, desirable and in the best interest of the County that the Bonds be issued in the aggregate principal amount of \$7,600,000.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Ratification of the Notice of Sale and Offering Materials. The County Board of Supervisors hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the County and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Award of the Bonds. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of SEVEN MILLION SIX HUNDRED THOUSAND DOLLARS (\$7,600,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Capital Project Bonds, Series 2020A"; shall be issued in the aggregate principal amount of \$7,600,000; shall be dated March 5, 2020; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on April 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the County, on April 1, 2029 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2020 through 2038 for the payments due in the years 2020 through 2039 in the amounts set forth on the Schedule. The amount of tax levied in the year 2020 shall be the total amount of debt service due on the Bonds in the years 2020 and 2021; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Bonds in the year 2020.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The County hereby appropriates from taxes levied in anticipation of the issuance of the Bonds, proceeds of the Bonds or other funds of the County on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Bonds coming due in 2020 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Capital Project Bonds, Series 2020A, dated March 5, 2020" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the County above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which

obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the

officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the County's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The County hereby authorizes the Chairperson and County Clerk or other appropriate officers of the County to enter a Fiscal Agency Agreement between the County and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 13. Persons Treated as Owners; Transfer of Bonds. The County shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Payment of Issuance Expenses. The County authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 19. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded February 11, 2020.

Jim Schroeder
Chairperson

ATTEST:

Audrey McGraw
County Clerk

(SEAL)

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

NOTICE OF SALE

\$7,600,000* GENERAL OBLIGATION CAPITAL PROJECT BONDS, SERIES 2020A JEFFERSON COUNTY, WISCONSIN

Bids for the purchase of \$7,600,000* General Obligation Capital Project Bonds, Series 2020A (the "Bonds") of Jefferson County, Wisconsin (the "County") will be received at the offices of Ehlers and Associates, Inc. ("Ehlers"), 3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105, municipal advisors to the County, until 11:00 A.M., Central Time, and **ELECTRONIC PROPOSALS** will be received via **PARITY**, in the manner described below, until 11:00 A.M. Central Time, on February 11, 2020, at which time they will be opened, read and tabulated. The bids will be presented to the Board of Supervisors for consideration for award by resolution at a meeting to be held at 7:00 P.M., Central Time, on the same date. The bid offering to purchase the Bonds upon the terms specified herein and most favorable to the County will be accepted unless all bids are rejected.

PURPOSE

The Bonds are being issued pursuant to Section 67.04, Wisconsin Statutes, for the public purpose of paying the cost of capital projects, consisting of communications projects and County building projects. The Bonds are general obligations of the County, and all the taxable property in the County is subject to the levy of a tax to pay the principal of and interest on the Bonds as they become due which tax may, under current law, be levied without limitation as to rate or amount.

DATES AND MATURITIES

The Bonds will be dated March 5, 2020, will be issued as fully registered Bonds in the denomination of \$5,000 each, or any integral multiple thereof, and will mature on April 1 as follows:

<u>Year</u>	<u>Amount*</u>	<u>Year</u>	<u>Amount*</u>	<u>Year</u>	<u>Amount*</u>
2021	\$215,000	2028	\$235,000	2035	\$790,000
2022	225,000	2029	245,000	2036	815,000
2023	225,000	2030	250,000	2037	845,000
2024	225,000	2031	255,000	2038	870,000
2025	230,000	2032	260,000	2039	900,000
2026	235,000	2033	270,000		
2027	235,000	2034	275,000		

ADJUSTMENT OPTION

* The County reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

TERM BOND OPTION

Bids for the Bonds may contain a maturity schedule providing for any combination of serial bonds and term bonds, subject to mandatory redemption, so long as the amount of principal maturing or subject to mandatory redemption in each year conforms to the maturity schedule set forth above. All dates are inclusive.

INTEREST PAYMENT DATES AND RATES

Interest will be payable on April 1 and October 1 of each year, commencing October 1, 2020, to the registered owners of the Bonds appearing of record in the bond register as of the close of business on the 15th day (whether or not a business day) of the immediately preceding month. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to rules of the Municipal Securities Rulemaking Board. **The rate for any maturity may not be more than 2.00% less than the rate for any preceding maturity. (For example, if a rate of 4.50% is proposed for the 2023 maturity, then the lowest rate that may be proposed for any later maturity is 2.50%).**All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

BOOK-ENTRY-ONLY FORMAT

Unless otherwise specified by the purchaser, the Bonds will be designated in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York ("DTC"). DTC will act as securities depository for the Bonds, and will be responsible for maintaining a book-entry system for recording the interests of its participants and the transfers of interests between its participants. The participants will be responsible for maintaining records regarding the beneficial interests of the individual purchasers of the Bonds. So long as Cede & Co. is the registered owner of the Bonds, all payments of principal and interest will be made to the depository which, in turn, will be obligated to remit such payments to its participants for subsequent disbursement to the beneficial owners of the Bonds.

PAYING AGENT

The County has selected Bond Trust Services Corporation, Roseville, Minnesota, to act as paying agent (the "Paying Agent"). Bond Trust Services Corporation and Ehlers are affiliate companies. The County will pay the charges for Paying Agent services. The County reserves the right to remove the Paying Agent and to appoint a successor.

OPTIONAL REDEMPTION

At the option of the County, the Bonds maturing on or after April 1, 2030 shall be subject to optional redemption prior to maturity on April 1, 2029 or any date thereafter, at a price of par plus accrued interest.

Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the selection of the amounts and maturities of the Bonds to be redeemed shall be at the discretion of the County. If only part of the Bonds having a common maturity date are called for redemption, then the County or Paying Agent, if any, will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interest in such maturity to be redeemed.

Notice of such call shall be given by sending a notice by registered or certified mail, facsimile or electronic transmission, overnight delivery service or in any other manner required by DTC, not less than 30 days nor more than 60 days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books.

DELIVERY

On or about March 5, 2020, the Bonds will be delivered without cost to the winning bidder at DTC. On the day of closing, the County will furnish to the winning bidder the opinion of bond counsel hereinafter described, an arbitrage certification, and certificates verifying that no litigation in any manner questioning the validity of the Bonds is then pending or, to the best knowledge of officers of the County, threatened. Payment for the Bonds must be received by the County at its designated depository on the date of closing in immediately available funds.

LEGAL MATTERS

An opinion as to the validity of the Bonds and the exemption from federal taxation of the interest thereon will be furnished by Quarles & Brady LLP, Bond Counsel to the County, and will be available at the time of delivery of the Bonds. The legal opinion will be issued on the basis of existing law and will state that the Bonds are valid and binding general obligations of the County; provided that the rights of the owners of the Bonds and the enforceability of the Bonds may be limited by bankruptcy, insolvency, reorganization, moratorium, and other similar laws affecting creditors' rights and by equitable principles (which may be applied in either a legal or equitable proceeding). (See "FORM OF LEGAL OPINION" found in Appendix B of the Preliminary Official Statement.)

Quarles & Brady LLP has also been retained by the County to serve as Disclosure Counsel to the County with respect to the Bonds. Although, as Disclosure Counsel to the County, Quarles & Brady LLP has assisted the County with certain disclosure matters, Quarles & Brady LLP has not undertaken to independently verify the accuracy, completeness or sufficiency of this Official Statement or other offering material relating to the Bonds and assumes no responsibility whatsoever nor shall have any liability to any other party for the statements or information contained or incorporated by reference in this Official Statement. Further, Quarles & Brady LLP makes no representation as to the suitability of the Bonds for any investor.

SUBMISSION OF BIDS

Bids must not be for less than \$7,505,000 nor more than \$7,980,000 plus accrued interest on the principal sum of \$7,600,000 from date of original issue of the Bonds to date of delivery. Prior to the time established above for the opening of bids, interested parties may submit a bid as follows:

- 1) Electronically to bondsale@ehlers-inc.com; or
- 2) Electronically via **PARITY** in accordance with this Notice of Sale until 11:00 A.M. Central Time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in **PARITY** conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about **PARITY**, potential bidders may contact Ehlers or i-Deal LLC at 1359 Broadway, 2nd Floor, New York, New York 10018, Telephone (212) 849-5021.

Bids must be submitted to Ehlers via one of the methods described above and must be received prior to the time established above for the opening of bids. Each bid must be unconditional except as to legality. Neither the County nor Ehlers shall be responsible for any failure to receive a facsimile submission.

A good faith deposit ("Deposit") in the amount of \$152,000 shall be made by the winning bidder by wire transfer of funds. Such Deposit shall be received by Ehlers no later than two hours after the bid opening time. Wire transfer instructions will be provided to the winning bidder by Ehlers after the tabulation of bids. The County reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the County may award the Bonds to the bidder submitting the next best bid provided such bidder agrees to such award. The Deposit will be retained by the County as liquidated damages if the bid is accepted and the Purchaser fails to comply therewith.

The County and the winning bidder who chooses to so wire the Deposit hereby agree irrevocably that Ehlers shall be the escrow holder of the Deposit wired to such account subject only to these conditions and duties: 1) All income earned thereon shall be retained by the escrow holder as payment for its expenses; 2) If the bid is not accepted, Ehlers shall, at its expense, promptly return the Deposit amount to the winning bidder; 3) If the bid is accepted, the Deposit shall be returned to the winning bidder at the closing; 4) Ehlers shall bear all costs of maintaining the escrow account and returning the funds to the winning bidder; 5) Ehlers shall not be an insurer of the Deposit amount and shall have no liability hereunder except if it willfully fails to perform or recklessly disregards, its duties specified herein; and 6) FDIC insurance on deposits within the escrow account shall be limited to \$250,000 per bidder.

No bid can be withdrawn after the time set for receiving bids unless the meeting of the County scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made.

AWARD

The Bonds will be awarded to the bidder offering the lowest interest rate to be determined on a True Interest Cost (TIC) basis. The County's computation of the interest rate of each bid, in accordance with customary practice, will be controlling. In the event of a tie, the sale of the Bonds will be awarded by lot. The County reserves the right to reject any and all bids and to waive any informality in any bid.

BOND INSURANCE

If the Bonds are qualified for any bond insurance policy, the purchase of such policy shall be at the sole option and expense of the winning bidder. Any cost for such insurance policy is to be paid by the winning bidder, except that, if the County requested and received a rating on the Bonds from a rating agency, the County will pay that rating fee. Any rating agency fees not requested by the County are the responsibility of the winning bidder.

Failure of the municipal bond insurer to issue the policy after the Bonds are awarded to the winning bidder shall not constitute cause for failure or refusal by the winning bidder to accept delivery of the Bonds.

CUSIP NUMBERS

The County will assume no obligation for the assignment or printing of CUSIP numbers on the Bonds or for the correctness of any numbers printed thereon, but will permit such numbers to be printed at the expense of the winning bidder, if the winning bidder waives any delay in delivery occasioned thereby.

QUALIFIED TAX-EXEMPT OBLIGATIONS

The County will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

CONTINUING DISCLOSURE

In order to assist the Underwriters in complying with the provisions of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 the County will enter into an undertaking for the benefit of the holders of the Bonds. A description of the details and terms of the undertaking is set forth in Appendix D of the Official Statement.

NEW ISSUE PRICING

The winning bidder will be required to provide, in a timely manner, certain information necessary to compute the yield on the Bonds pursuant to the provisions of the Internal Revenue Code of 1986, as amended, and to provide a certificate which will be provided by Bond Counsel upon request.

(a) The winning bidder shall assist the County in establishing the issue price of the Bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate satisfactory to Bond Counsel setting forth the reasonably expected initial offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications. All actions to be taken by the County under this Notice of Sale to establish the issue price of the Bonds may be taken on behalf of the County by the County's municipal advisor identified herein and any notice or report to be provided to the County may be provided to the County's municipal advisor.

(b) The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "competitive sale requirements") because:

- (1) The County shall disseminate this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential investors;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the County may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in this bid.

(c) If all of the requirements of a "competitive sale" are not satisfied, the County shall advise the winning bidder of such fact prior to the time of award of the sale of the Bonds to the winning bidder. In such event, any bid submitted will not be subject to cancellation or withdrawal and the County agrees to use the rule selected by the winning bidder on its bid form to determine the issue price for the Bonds. On its bid form, each bidder must select one of the following two rules for determining the issue price of the Bonds: (1) the first price at which 10% of a maturity of the Bonds (the "10% test") is sold to the public as the issue price of that maturity or (2) the initial offering price to the public as of the sale date as the issue price of each maturity of the Bonds (the "hold-the-offering-price rule").

(d) If all of the requirements of a "competitive sale" are not satisfied and the winning bidder selects the hold-the-offering-price rule, the winning bidder shall (i) confirm that the underwriters have offered or will offer the Bonds to the public on or before the date of award at the offering price or prices (the "initial offering price"), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the sale date; or
- (2) the date on which the underwriters have sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public.

The winning bidder will advise the County promptly after the close of the fifth (5th) business day after the sale whether it has sold 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public.

The County acknowledges that in making the representation set forth above, the winning bidder will rely on:

(i) the agreement of each underwriter to comply with requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-price rule, if applicable to the Bonds, as set forth in an agreement among underwriters and the related pricing wires,

(ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Bonds, as set forth in a selling group agreement and the related pricing wires, and

(iii) in the event that an underwriter or dealer who is a member of the selling group is a party to a third-party distribution agreement that was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is party to such agreement to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Bonds, as set forth in the third-party distribution agreement and the related pricing wires. The County further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the requirements for establishing issue price rule of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Bonds, and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement to comply with its corresponding agreement to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule as applicable to the Bonds.

(e) If all of the requirements of a "competitive sale" are not satisfied and the winning bidder selects the 10% test, the winning bidder agrees to promptly report to the County, Bond Counsel and Ehlers the prices at which the Bonds have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until either (i) all Bonds of that maturity have been sold or (ii) the 10% test has been satisfied as to each maturity of the Bonds, provided that, the winning bidder's reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the County or bond counsel.

(f) By submitting a bid, each bidder confirms that:

(i) any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is party to such third-party distribution agreement, as applicable, to:

(A) report the prices at which it sells to the public the unsold Bonds of each maturity allocated to it, whether or not the Closing Date has occurred until either all securities of that maturity allocated to it have been sold or it is notified by the winning bidder that either the 10% test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the County or bond counsel.

(B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and

(ii) any agreement among underwriters or selling group agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group and each broker dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such third-party distribution agreement to:

(A) to promptly notify the winning bidder of any sales of Bonds that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the Bonds to the public (each such term being used as defined below), and

(B) to acknowledge that, unless otherwise advised by the underwriter, dealer or broker-dealer, the winning bidder shall assume that each order submitted by the underwriter, dealer or broker-dealer is a sale to the public.

(g) Sales of any Bonds to any person that is a related party to an underwriter participating in the initial sale of the Bonds to the public (each term being used as defined below) shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) "public" means any person other than an underwriter or a related party,
- (ii) "underwriter" means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Bonds to the public),
- (iii) a purchaser of any of the Bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (iv) "sale date" means the date that the Bonds are awarded by the County to the winning bidder.

PRELIMINARY OFFICIAL STATEMENT

Bidders may obtain a copy of the Preliminary Official Statement relating to the Bonds prior to the bid opening by request from Ehlers at www.ehlers-inc.com by connecting to the Bond Sales link. The Syndicate Manager will be provided with an electronic copy of the Final Official Statement within seven business days of the bid acceptance. Up to 10 printed copies of the Final Official Statement will be provided upon request. Additional copies of the Final Official Statement will be available at a cost of \$10.00 per copy.

Information for bidders and bid forms may be obtained from Ehlers at 3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105, Telephone (651) 697-8500.

By Order of the Board of Supervisors

Benjamin P. Wehmeier, County Administrator
Jefferson County, Wisconsin

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)



BID TABULATION

\$7,600,000 General Obligation Capital Projects Bonds, Series 2020A

Jefferson County, Wisconsin

SALE: February 11, 2020

AWARD: THE BAKER GROUP

Rating: Moody's Investor's Service "Aa2"

Tax Exempt - Bank Qualified

NAME OF BIDDER	MATURITY (April 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
THE BAKER GROUP				\$7,827,509.23	\$1,963,658.55	1.9672%
Oklahoma City, Oklahoma	2021	4.000%	1.000%			
Middlegate Securities	2022	4.000%	1.020%			
	2023	4.000%	1.050%			
	2024	4.000%	1.100%			
	2025	4.000%	1.120%			
	2026	4.000%	1.150%			
	2027	4.000%	1.250%			
	2028	4.000%	1.350%			
	2029	4.000%	1.450%			
	2030	2.000%	1.500%			
	2031	2.000%	1.550%			
	2032	2.000%	1.650%			
	2033	2.000%	1.700%			
	2034	2.000%	1.800%			
	2035	2.000%	1.900%			
	2036	2.000%	2.000%			
	2037	2.000%	2.020%			
	2038	2.000%	2.050%			
	2039	2.000%	2.100%			

* Subsequent to bid opening the individual maturity amounts were adjusted.
 Adjusted Price - \$7,831,055.03 Adjusted Net Interest Cost - \$1,930,257.19 Adjusted TIC - 1.9650%

NAME OF BIDDER	MATURITY (April 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
BAIRD Milwaukee, Wisconsin				\$7,811,297.20	\$2,001,326.83	2.0068%
NORTHLAND SECURITIES, INC. Minneapolis, Minnesota				\$7,825,317.95	\$2,006,959.62	2.0096%
BOK FINANCIAL SECURITIES, INC. Milwaukee, Wisconsin				\$7,822,239.70	\$2,010,037.87	2.0132%
PIPER SANDLER & CO Minneapolis, Minnesota				\$7,805,571.60	\$2,048,559.23	2.0492%

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

BID FORM

The Board of Supervisors
Jefferson County, Wisconsin

February 11, 2020

RE: **\$7,600,000* General Obligation Capital Project Bonds, Series 2020A (the "Bonds")**
DATED: **March 5, 2020**

For all or none of the above Bonds, in accordance with the Notice of Sale and terms of the Global Book-Entry System (unless otherwise specified by the Purchaser) as stated in this Official Statement, we will pay you \$ 7,827,509.23 (not less than \$7,505,000 nor more than \$7,980,000) plus accrued interest to date of delivery for fully registered Bonds bearing interest rates and maturing in the stated years as follows:

<u>4.00</u> % due	2021	<u>4.00</u> % due	2028	<u>2.00</u> % due	2035
<u>4.00</u> % due	2022	<u>4.00</u> % due	2029	<u>2.00</u> % due	2036
<u>4.00</u> % due	2023	<u>2.00</u> % due	2030	<u>2.00</u> % due	2037
<u>4.00</u> % due	2024	<u>2.00</u> % due	2031	<u>2.00</u> % due	2038
<u>4.00</u> % due	2025	<u>2.00</u> % due	2032	<u>2.00</u> % due	2039
<u>4.00</u> % due	2026	<u>2.00</u> % due	2033		
<u>4.00</u> % due	2027	<u>2.00</u> % due	2034		

* The County reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

The rate for any maturity may not be more than 2.00% less than the rate for any preceding maturity. (For example, if a rate of 4.50% is proposed for the 2023 maturity, then the lowest rate that may be proposed for any later maturity is 2.50%.) All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

A good faith deposit ("Deposit") in the amount of \$152,000 shall be made by the winning bidder by wire transfer of funds. Such Deposit shall be received by Ehlers no later than two hours after the bid opening time. Wire transfer instructions will be provided to the winning bidder by Ehlers after the tabulation of bids. The County reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the County may award the Bonds to the bidder submitting the next best bid provided such bidder agrees to such award. The Deposit will be retained by the County as liquidated damages if the bid is accepted and the Purchaser fails to comply therewith. We agree to the conditions and duties of Ehlers and Associates, Inc., as escrow holder of the Deposit, pursuant to the Notice of Sale. This bid is for prompt acceptance and is conditional upon delivery of said Bonds to The Depository Trust Company, New York, New York, in accordance with the Notice of Sale. Delivery is anticipated to be on or about March 5, 2020.

This bid is subject to the County's agreement to enter into a written undertaking to provide continuing disclosure under Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 as described in the Preliminary Official Statement for the Bonds.

We have received and reviewed the Official Statement, and any addenda thereto, and have submitted our requests for additional information or corrections to the Final Official Statement. As Syndicate Manager, we agree to provide the County with the reoffering price of the Bonds within 24 hours of the bid acceptance.

This bid is a firm offer for the purchase of the Bonds identified in the Notice of Sale, on the terms set forth in this bid form and the Notice of Sale, and is not subject to any conditions, except as permitted by the Notice of Sale.

By submitting this bid, we confirm that we are an underwriter and have an established industry reputation for underwriting new issuances of municipal bonds.
YES: NO:

If the competitive sale requirements are not met, we elect to use the (circle one): 10% test / hold-the-offering-price rule to determine the issue price of the Bonds.

Account Manager: The Baker Group

By: 

Account Members: Middlegate Securities

Chris Maloy

Award will be on a true interest cost basis. According to our computations (the correct computation being controlling in the award), the total dollar interest cost (including any discount or less any premium) computed from March 5, 2020 of the above bid is \$ 1,963,658.55 and the true interest cost (TIC) is 1.9672 %.

The foregoing offer is hereby accepted by and on behalf of the Board of Supervisors of Jefferson County, Wisconsin, on February 11, 2020.

By: _____

By: _____

Title: _____

Title: _____

* Subsequent to bid opening the individual maturity amounts were adjusted.
Adjusted Price - \$7,831,055.03 Adjusted Net Interest Cost - \$1,930,257.19 Adjusted TIC - 1.9650%

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Jefferson County, Wisconsin

\$7,600,000 General Obligation Capital Project Bonds, Series 2020A

SINGLE PURPOSE

Dated March 5, 2020 Winning Bidder: The Baker Group

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	YTM	Call Date	Call Price	Dollar Price
04/01/2021	Serial Coupo	4.000%	1.000%	315,000.00	103.190%	-	-	-	325,048.50
04/01/2022	Serial Coupo	4.000%	1.020%	225,000.00	106.094%	-	-	-	238,711.50
04/01/2023	Serial Coupo	4.000%	1.050%	225,000.00	108.894%	-	-	-	245,011.50
04/01/2024	Serial Coupo	4.000%	1.100%	225,000.00	111.517%	-	-	-	250,913.25
04/01/2025	Serial Coupo	4.000%	1.120%	230,000.00	114.161%	-	-	-	262,570.30
04/01/2026	Serial Coupo	4.000%	1.150%	235,000.00	116.668%	-	-	-	274,169.80
04/01/2027	Serial Coupo	4.000%	1.250%	235,000.00	118.557%	-	-	-	278,608.95
04/01/2028	Serial Coupo	4.000%	1.350%	235,000.00	120.201%	-	-	-	282,472.35
04/01/2029	Serial Coupo	4.000%	1.450%	245,000.00	121.603%	-	-	-	297,927.35
04/01/2030	Serial Coupo	2.000%	1.500%	250,000.00	104.225%	c 1.545%	04/01/2029	100.000%	260,562.50
04/01/2031	Serial Coupo	2.000%	1.550%	255,000.00	103.794%	c 1.624%	04/01/2029	100.000%	264,674.70
04/01/2032	Serial Coupo	2.000%	1.650%	260,000.00	102.937%	c 1.729%	04/01/2029	100.000%	267,636.20
04/01/2033	Serial Coupo	2.000%	1.700%	270,000.00	102.511%	c 1.784%	04/01/2029	100.000%	276,779.70
04/01/2034	Serial Coupo	2.000%	1.800%	275,000.00	101.666%	c 1.865%	04/01/2029	100.000%	279,581.50
04/01/2035	Serial Coupo	2.000%	1.900%	770,000.00	100.829%	c 1.936%	04/01/2029	100.000%	776,383.30
04/01/2036	Serial Coupo	2.000%	2.000%	795,000.00	100.000%	-	-	-	795,000.00
04/01/2037	Serial Coupo	2.000%	2.020%	825,000.00	99.711%	-	-	-	822,615.75
04/01/2038	Serial Coupo	2.000%	2.050%	850,000.00	99.247%	-	-	-	843,599.50
04/01/2039	Serial Coupo	2.000%	2.100%	880,000.00	98.434%	-	-	-	866,219.20
Total	-	-	-	\$7,600,000.00	-	-	-	-	\$7,908,485.85

Bid Information

Par Amount of Bonds	\$7,600,000.00
Reoffering Premium or (Discount)	308,485.85
Gross Production	\$7,908,485.85
Total Underwriter's Discount (1.019%)	\$(77,430.82)
Bid (103.040%)	7,831,055.03
Total Purchase Price	\$7,831,055.03
Bond Year Dollars	\$97,278.89
Average Life	12.800 Years
Average Coupon	2.2217690%
Net Interest Cost (NIC)	1.9842509%
True Interest Cost (TIC)	1.9650657%

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Jefferson County, Wisconsin

\$7,600,000 General Obligation Capital Project Bonds, Series 2020A

SINGLE PURPOSE

Dated March 5, 2020 Winning Bidder: The Baker Group

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
03/05/2020	-	-	-	-	-
10/01/2020	-	-	111,812.22	111,812.22	111,812.22
04/01/2021	315,000.00	4.000%	97,700.00	412,700.00	-
10/01/2021	-	-	91,400.00	91,400.00	504,100.00
04/01/2022	225,000.00	4.000%	91,400.00	316,400.00	-
10/01/2022	-	-	86,900.00	86,900.00	403,300.00
04/01/2023	225,000.00	4.000%	86,900.00	311,900.00	-
10/01/2023	-	-	82,400.00	82,400.00	394,300.00
04/01/2024	225,000.00	4.000%	82,400.00	307,400.00	-
10/01/2024	-	-	77,900.00	77,900.00	385,300.00
04/01/2025	230,000.00	4.000%	77,900.00	307,900.00	-
10/01/2025	-	-	73,300.00	73,300.00	381,200.00
04/01/2026	235,000.00	4.000%	73,300.00	308,300.00	-
10/01/2026	-	-	68,600.00	68,600.00	376,900.00
04/01/2027	235,000.00	4.000%	68,600.00	303,600.00	-
10/01/2027	-	-	63,900.00	63,900.00	367,500.00
04/01/2028	235,000.00	4.000%	63,900.00	298,900.00	-
10/01/2028	-	-	59,200.00	59,200.00	358,100.00
04/01/2029	245,000.00	4.000%	59,200.00	304,200.00	-
10/01/2029	-	-	54,300.00	54,300.00	358,500.00
04/01/2030	250,000.00	2.000%	54,300.00	304,300.00	-
10/01/2030	-	-	51,800.00	51,800.00	356,100.00
04/01/2031	255,000.00	2.000%	51,800.00	306,800.00	-
10/01/2031	-	-	49,250.00	49,250.00	356,050.00
04/01/2032	260,000.00	2.000%	49,250.00	309,250.00	-
10/01/2032	-	-	46,650.00	46,650.00	355,900.00
04/01/2033	270,000.00	2.000%	46,650.00	316,650.00	-
10/01/2033	-	-	43,950.00	43,950.00	360,600.00
04/01/2034	275,000.00	2.000%	43,950.00	318,950.00	-
10/01/2034	-	-	41,200.00	41,200.00	360,150.00
04/01/2035	770,000.00	2.000%	41,200.00	811,200.00	-
10/01/2035	-	-	33,500.00	33,500.00	844,700.00
04/01/2036	795,000.00	2.000%	33,500.00	828,500.00	-
10/01/2036	-	-	25,550.00	25,550.00	854,050.00
04/01/2037	825,000.00	2.000%	25,550.00	850,550.00	-
10/01/2037	-	-	17,300.00	17,300.00	867,850.00
04/01/2038	850,000.00	2.000%	17,300.00	867,300.00	-
10/01/2038	-	-	8,800.00	8,800.00	876,100.00
04/01/2039	880,000.00	2.000%	8,800.00	888,800.00	-
10/01/2039	-	-	-	-	888,800.00
Total	\$7,600,000.00	-	\$2,161,312.22	\$9,761,312.22	-

Yield Statistics

Bond Year Dollars	\$97,278.89
Average Life	12.800 Years
Average Coupon	2.2217690%
Net Interest Cost (NIC)	1.9842509%
True Interest Cost (TIC)	1.9650657%
Bond Yield for Arbitrage Purposes	1.8710094%
All Inclusive Cost (AIC)	2.0557985%

IRS Form 8038

Net Interest Cost	1.8678492%
Weighted Average Maturity	12.543 Years

2020A \$7600m GO Bonds FIN | SINGLE PURPOSE | 2/11/2020 | 12:18 PM

EXHIBIT E

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA DOLLARS
NO. R- STATE OF WISCONSIN \$ _____
JEFFERSON COUNTY
GENERAL OBLIGATION CAPITAL PROJECT BOND, SERIES 2020A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
April 1, _____ March 5, 2020 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, Jefferson County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2020 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$7,600,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of paying the cost of capital projects, consisting of communications projects and County building projects, as authorized by resolutions adopted on January 14, 2020 and February 11, 2020. Said resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

The Bonds maturing on April 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the County, on April 1, 2029 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the County appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for

the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

COPY

IN WITNESS WHEREOF, Jefferson County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

JEFFERSON COUNTY, WISCONSIN

By: _____
Jim Schroeder
Chairperson

COPY

(SEAL)

By: _____
Audrey McGraw
County Clerk

Date of Authentication: _____

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolutions of Jefferson County, Wisconsin.

BOND TRUST SERVICES
CORPORATION,
ROSEVILLE, MINNESOTA

COPY

By _____

Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

COPY

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



Personnel Policy Review

Outline

- Reference Information
- Background
- Purpose
- Procedure
- Guiding Principals
- Employee Questions/Answers
- Questions

Reference Information

Material from January 14, 2020 Board Meeting

1. Jefferson County Personnel Policies Memorandum
2. Summary of Section of Personnel Policy Proposals
3. Draft of Personnel Policies

Background/Purpose

1. Applicability
2. Conflicting Policies/Practices
3. Sensible/Functional

Applicability

Last major Revisions:

- Some sections following Act 10
- December, 2004
- January, 1986

Conflicting Policies/Practices

- Identified practices that did not have a policy, and created one (i.e. Travel)
- Reviewed if current policies reflect actual practice (i.e. Use of Comp Time)
- Compared policies with other County documents (benefit documents) to ensure consistency
- Compared current personnel policies with each other *within* the Personnel Ordinance

Sensible/Functional

- Ensure written for entire employee population
- Policies should be short and easy to understand
- Employment laws sometimes make shortness a challenge
 - Family and Medical Leave Act
 - Harassment and Discrimination laws
- Avoid overly legalistic language
- Do we really need a policy on this topic?
- Avoid information that changes frequently (i.e. Specific social media)

Purpose

1. Communication Resource
 - County mission, values, policies, procedures and benefits
2. Limits Legal Liability
 - Protects against discrimination and unfair treatment claims
 - Explains and complies with applicable laws
3. Employee Resource
 - Helps orient new employees
 - Answers questions that arise during employment

Procedure

1. Discussions with Management Team February, 2019
2. Updates to HR Committee beginning in March, 2019
3. Hired Consultants April, 2019
4. Meetings with Management Team and Consultants
5. Employee Work Groups
6. Draft distributed to County Board and Employees, January, 2020
7. Employees provided an opportunity to comment/provide feedback
8. Review of comments and reconsideration of policy modifications
9. Introduce final section which includes benefits and leaves of absences, following same procedure
10. Determine implementation date(s)
11. Final recommendation for Board
12. Training for managers
13. Training for employees

Guiding Principles

1. Consideration of all “players”
2. Follow County’s Guiding Principles
3. Transparency and Mutual Interest
4. Consistency and Fairness
5. Flexibility

Consideration of All Players

1. Employees
2. The County
3. Citizens/Stakeholders

County Guiding Principles

1. We will work to maintain the “small town feel” that is part of what defines Jefferson County.
2. We will value conservation and our natural resources. We are respectful stewards of our finite natural resources.
3. We will manage County resources in a financially prudent manner.
4. We will make policy decisions in an open and transparent manner.
5. We will manage our human capital with the same amount of responsibility as we do other aspects of our business. Our staff is not just a means to an end but people with ideas and abilities.
6. We will encourage collaboration among departments, in our towns, cities and municipalities and in our region.
7. We will work to find a balance between preserving our agricultural heritage with business and residential development.

We will commit to the health and well-being of all our stakeholders ¹²

Principle of Transparency and Mutual Interest

We consider all employees as part of the organization's team and value their participation and input in the formulation of policies. A large number of concerns that arise due to misunderstanding or disagreement can be addressed and avoided.

Employees should know that that the interest of management is common with the employees and all of our main goal is to serve the public in the most efficient manner possible.

Principle of Consistency and Fairness

One of the most common themes HR hears from employees is they want to be treated fairly. They want consistency and uniformity in applying policies, standards, and expectations given similar situations.

Principle of Flexibility

A personnel policy should be such that it can adapt to changes in the County based on its needs, operations, and management. Policies providing the umbrella for which departments can function will allow flexibility in times of growth and change.

Employee Questions/Answers


- Section 100 – Introduction (4 comments)
- Section 200 – Employment Categories (20 comments)
- Section 500 – Employee Files and Records (1 comment)
- Section 600 – Hours of Work, Scheduling, and Closures (29 comments)
- Section 800 – Travel (5 comments)
- Section 900 – Promotion, Demotion and Transfer (2 comments)
- Section 1000 – Compensation (25 comments)
- Section 1200 – Professional Development, Training, and Licensing (1 comment)
- Section 1300 – Benefits (2 comments)
- Section 1600 – Employee Conduct and Work Rules (13 comments)
- Section 1900 – Alcohol and Other Drug Abuse Policy (1 comment)
- Section 2000 – Harassment (1 comment)
- Section 2100 – Discipline and Termination (9 comments)
- Section 2200 – Grievance Procedure (3 comments)
- Section 2300 – County Constitutional Officers (1 comment)
- Section 2400 – Separation of Employment (2 comments)
- Miscellaneous (10 comments)



Introduction



200.1 – Employment Categories



200.3 – Conditions of Ongoing Employment Eligibility




200.3 – Conditions of Ongoing Employment Eligibility




200.4 – Recruitment and Selection




Section 500 – Employee Files and Records




Section 600 – Hours of Work, Scheduling, and Closures




Section 600.1 – Hours of Work, Non-Exempt (hourly) employees




Section 600.2 – Hours of Work, Exempt (salaried) employees




Section 600.3 – Work Schedules




Section 600.4 – Volunteering and Secondary Employment




Section 900 – Promotion, Demotion, and Transfer




Section 800 – Travel




Section 1001.1 – Pay Plan Administration



Section 1001.2 – Job Change Implementation




Section 1001.3 – Pay During Inclement Weather, Emergencies, and Closures



Section 1001.4 –Additional Pay for Non-Exempt (Hourly) Positions



Section 1001.5 – Compensation for Exempt Positions



Section 1200 – Professional Development, Training, and Licensing



Section 1300 – Benefits




Section 1600 – Employee Conduct and Work Rules




Section 1600.1 - Attendance




Section 1600.3 – Disclosure and Confidentiality



Section 1600.5 – Fraternization




Section 1600.6 – Dress Attire, Appearance, and Demeanor



Section 1600.8 – Secondary Employment




Section 1600.9 – Smoke Free, Vape Free and Tobacco Free Workplace




Section 1600.11 – Weapons in the Workplace



Section 1900 – Alcohol and other Drug Abuse Policy




Section 2000 – Harassment




Section 2100 – Discipline and Termination



Section 2200 – Grievance Procedure



Section 2300 – Constitutional Officers



Section 2400 – Separation of Employment



General Comments



Please send questions/comments to Terri Palm, Human Resources at terrip@jeffersoncountywi.gov or 920-674-7103